

VPS 1:1 TECHNOLOGY RESPONSIBLE USE AND SAFETY AGREEMENT

PURPOSE: Vancouver Public Schools (VPS) may issue students a one-to-one technology device (an iPad or laptop computer for use at school and at home) as a means to promote achievement and provide flexible learning opportunities. This agreement provides guidelines about expectations for students and families who are being issued these one-to-one (1:1) devices. In addition to this agreement, the use of district-provided technology requires students to abide by the VPS Technology Use Guidelines as stated in the Student Code of Conduct.

Our expectation is that students will responsibly use district technology and that they understand the appropriate and responsible use of both the technology and district network resources. We also expect that students will make a good faith effort to keep their 1:1 devices safe, secure and in good working order. This agreement includes the following specific responsibilities and restrictions.

We expect students to:

1. Charge their 1:1 device at home nightly, bringing it to school each day with a full charge.
2. Communicate Responsibly! Electronic communication should be conducted in a polite manner, using appropriate language and avoiding profanity and offensive or inflammatory speech. Cyber bullying, including personal attacks or threats toward anyone made while using district owned or personally owned technology, should be reported to responsible school personnel!
3. Back up important data files regularly. VPS may update and maintain 1:1 devices by periodically imaging them. Students will be notified of this maintenance in advance when possible, however all student files should be saved to on-line storage space regularly to insure data is not lost when maintenance is required. Ask for assistance if you do not know how to back-up files. In any event, the district does not guarantee that data loss will not occur and is not liable for such loss.
4. Use technology for school-related purposes during the school day. Use for commercial or political purposes is prohibited.
5. Follow copyright laws and fair use guidelines and only download/save music, video or other content that are related to specific assignments. District technology is not provided to house personal music or video libraries
6. Make the 1:1 device available for inspection by any administrator or teacher upon request. All electronic communication, activities and files accessed on district technology are not private and may be viewed, monitored or archived by the district at any time.

We expect students to NOT:

1. Mark, deface, or place stickers on the iPad, laptop, or district-issued cases.
2. Reveal or post identifying personal information, files or communications to unknown persons through email or other means.
3. Attempt to override, bypass or otherwise change the security settings, Internet filtering, network settings, or other device settings. All student 1:1 computing devices are configured so that Internet content and communications are filtered both at school and when on any other network.
4. Attempt access to networks and other technologies beyond their authorized access. This includes attempts to use another person's account and/or password or access secured wireless networks.
5. Share passwords or attempt to discover passwords. Sharing a password is not permitted and could make you subject to disciplinary action and liable for the actions of others if problems arise with unauthorized use.
6. Download or install any unauthorized programs, files, or games from the Internet or other sources onto any district-owned technology. This includes the intentional introduction of computer viruses and other malicious software.
7. Loan your 1:1 device or charger and cords to anyone else, leave the 1:1 device in a vehicle, leave it unattended at any time, or eat/drink while using the 1:1 device.
8. Tamper with computer hardware or software, attempt unauthorized entry into computers, and/or vandalize or destroy the computer or computer files. Intentional or negligent damage to computers or software may result in criminal charges.
9. Attempt to locate, view, share, or store any materials that are unacceptable in a school setting. This includes but is not limited to pornographic, obscene, graphically violent, or vulgar images, sounds, music, language, video or other materials. The criteria for acceptability is demonstrated in the types of material made available to students by staff and the school media center.

Please note that while district 1:1 devices are actively filtered and managed to restrict access to inappropriate or non-educational content, the district cannot guarantee that students will not intentionally or unintentionally access content that may be deemed unacceptable.

By signing this agreement you agree to abide by the conditions listed above and assume responsibility for the care and proper use of VPS district-issued technology. You understand that should you fail to honor all the terms of this agreement, access to 1:1 technology, the Internet, and other digital content or services may be denied in the future. Furthermore, students may be subject to disciplinary action outlined in the VPS Student Code of Conduct.

Fiscal Responsibility: The district has worked hard to limit the financial responsibility for families of students issued 1:1 devices. If a device is damaged, lost, or stolen due to willful negligence, the family may be responsible for the full cost to repair or replace the 1:1 device. In cases of accidental damage, the iPad will be repaired up to two times per year at no cost to the family. If the device is lost or stolen, the fine for iPad replacement will be \$99.00 and laptop replacement will be \$199.00.

As the parent/guardian, my signature indicates I have read and understand this Responsible Use and Safety Agreement and VPS Technology Use Guidelines provided to students, give my permission for my child to have access to and use district-issued technology, and give my permission for my student to use all district-approved digital educational programs, services and applications.

Parent/Guardian – Printed Name: _____ Signature: _____ Date: _____

As the student, my signature indicates I have read or had explained to me and understand this Responsible Use and Safety Agreement and accept responsibility for abiding by the terms and conditions outlined and using these resources for educational purposes.

Student – Printed Name: _____ Signature: _____ Date: _____

